

**MAJOR FUNCTION**

This is routine work involving the use of skills acquired by experience or on-the-job instruction. This work requires more than usual physical strength and endurance. Works under the close supervision of a Sr. Horticultural Technician, foreman or a crew leader who issues oral work orders and inspects work frequently. With instruction and orientation, the employee will be expected to learn and perform basic and routine duties typically performed by maintenance workers, landscape and grounds maintenance personnel not requiring the possession of a license or certification. Employees in this class may be assisted by one or more unskilled laborers.

**ESSENTIAL AND OTHER IMPORTANT JOB DUTIES**

May perform a variety of semi-skilled maintenance tasks where special skills are not usually required. May be assigned to assist in installing, planting, pruning, irrigating and fertilizing plants, trees and turf. Assists in installing, operating and maintaining irrigation systems, water features, ornamental lighting, signage and hardscape features. Following instruction and orientation, operates the basic equipment used in landscaping, tree maintenance, and grounds maintenance, such as, but not limited to, tillers, mowers, line-trimmers, edgers, blowers, spray equipment and various hand tools common to the industry. With a CDL or CDL permit, may drive heavy duty trucks and trailers. May apply pesticides and herbicides under the direction of the Foreman-Horticultural Operations or a Senior Horticultural Technician when needed. Assists in the planting and collection of plants and materials used in special beautification projects and events. Pulls weeds by hand, picks up trash and debris and hand-waters plants and trees. May also provide assistance special events staff, vendors and sub-contractors as directed. Assists in making minor repairs to equipment and performing preventative maintenance. Performs related work as assigned.

**Other Important Duties**

May keep records and documentation of activities as appropriate. May deliver equipment and supplies to other crews. Participates in specialized training provided to increase knowledge, skills and abilities in horticultural operations. Participates in training activities as directed by the supervisor. Performs related work as required.

**DESIRABLE QUALIFICATIONS****Knowledge, Abilities and Skills**

Some knowledge of basic horticultural operations, grounds care, lawn maintenance or landscaping. Ability to follow instructions and carry out assigned tasks. Ability to learn to identify common plants, trees and turf of northern Florida. Ability to learn to identify common insect pests, diseases and weeds. Ability to learn to operate the common equipment utilized in the industry. Ability to learn the use and operation of various routine maintenance equipment and tools and ability to operate such equipment in a safe manner. Ability to understand and follow oral and written instructions; ability to perform heavy manual work for an extended period under varying climatic conditions; must be in good physical condition.

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## COMMUNITY BEAUTIFICATION TRAINEE

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### **Minimum Training and Experience**

Possession of a high school diploma or an equivalent recognized certificate and one year of experience that includes landscaping, grounds care, lawn maintenance, nursery operations, irrigation, or two years of labor experience or experience in agriculture, forestry, or aquaculture.

### **Necessary Special Requirements**

Must possess a valid Class E State driver's license at the time of appointment.

Must obtain a State Commercial Driver License (CDL) Class A permit within 90 days from date of hire and obtain a CDL Class A license within 180 days from date of hire, must obtain the City of Tallahassee Turf and Landscape Fertilizer Certification within twelve months of employment and maintain the certification as a condition of continued employment in the position.

Established: 05-27-20

Revised: 06-11-20